Sophomore Clinic I
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General Tips for Citing Images

Adapted from Babson University Library Guide, “Citing Sources and Creating Bibliographies”

Images or pictures that you decide to use in a presentation or research papers must be cited. Only those that are obtained from royalty free clip art, such as the clip art available in Microsoft Word or Powerpoint do not need citing. Any items obtained from the web or scanned from a print source should be attributed to the owner of the copyrighted work.

As a general rule, the following elements are needed in the citation:

- Name of the person who created the image, if known
- Title of the image in quotation marks, if known (if not, use a description)
- Title of the web page, if known
- Date of access if online or publication if originally from print material
- URL (if applicable)

Label the image as a figure and show the entire citation as the figure label. Follow this format for either ASCE or IEEE format.

For example:

Figure 1. Darling, D. “Drawing of the rotor and blades of a wind turbine.” The Encyclopedia of Alternative Energy and Sustainable Living. 30 Oct. 2008. http://www.daviddarling.info/encyclopedia/H/AE_hub_height.html